

Next Door Home Services Checklist

Note: this form is a sample of our standard checklist. Feel free to use it as guideline for determining your own custom service plan. Simply drop it in the mail and we will contact you to schedule a visit. Thank you!

Next Door Home Services

PO Box 230, Kingston, WA 98346

office: 360.297.8223 • cell: 360.621.9499

Interior:

Windows and Doors:

- Security system operational
- Doors, windows, walls and ceilings checked for water leakage
- Windows and doors: closed and locked

Bathrooms:

- flush toilets
- run water in sinks, tubs, and showers
- examine pipes below sinks

Kitchen:

- run water in sinks
- examine pipes below sinks
- cycle the dishwasher
- temperature in refrigerator and freezer

Utility Room:

- cycle the washer and check for leakage, examine hot water heater
- HVAC: thermostats set at _____
- Curtains and blinds closed, if requested
- Circuit breaker set, if requested
- Overall inspection for mold, mildew, insects, and rodents
- House cleaning service performing satisfactorily, if obtained by homeowner
- Garage: overall inspection

Other: _____

Comments: _____

Exterior:

Overall perimeter inspection:

- insects, rodents, mold, and mildew
- Exterior doors, windows, structures, coverings are secure and in place
- Packages, newspapers, junk mail collected
- Spa, lawn and landscaping, and irrigation services performing satisfactorily if obtained

Other: _____

Comments: _____

Extra Services (as requested by homeowner):

Date/time inspection made: _____

Copy of report forwarded to owner on _____

Send reports via:

US mail address: _____

fax # _____

email: _____